

# NATIONAL INFANTRY ASSOCIATION

1775 Legacy Way, Suite 210, Columbus, GA 31903, Phone (706) 323-2560 Fax (706) 323-0967

## THE SHIELD OF SPARTA NOMINATION FORM

1. \_\_\_\_\_  
Name of the nominee including Rank/Grade

\_\_\_\_\_  
Address of Nominee Nominees' Army Branch if Military

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Nominee's Phone Number Nominee's NIA Chapter Affiliation

2. \_\_\_\_\_  
Name of Nominator including Rank/Grade Date of Submission

\_\_\_\_\_  
Address of Nominator (street address, not unit or PO Box, required for normal UPS shipping within CONUS)

\_\_\_\_\_  
City State Zip Code

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Nominator's Phone Fax Number Nominator's NIA Chapter/Mbr No.

3. Enclosed is the appropriate payment for the Award Package (Medallion & Certificate):

Shield of Sparta	\$20.00	each	=	\$ _____
Handling	\$ 5.00			\$ <u>5.00</u>
*Special Rush Handling	\$10.00			\$ _____
<b>TOTAL</b>				_____

Express Delivery will cost more. Rush orders requiring special handling will cost an additional \$10.00. Please call ahead to get an exact amount on an express delivery or to determine if there will be a rush order charge.

Check payable to NIA enclosed, or charge to:  Mastercard  VISA

Signature \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

4. \*Anticipated date of induction ceremony: \_\_\_\_\_

### ATTACH NARRATIVE ON SEPARATE SHEET

#### \*Required For Rush Orders

(Allow 30 days after final approval for processing of medal and certificate)

**PLEASE READ CAREFULLY:** It is the responsibility of the nominator to ensure that nominations are complete, to include payment and appropriate NIA membership status. Incomplete packets will not be processed, nor will the NIA be responsible to notify the nominator. Due to increased volume, awards should be submitted at least 5 business days prior to bimonthly Awards Board meetings (normally around the 1st and the 15th of each month) to ensure their submission for that meeting. Submissions which are submitted too late for that meeting may not be changed to "rush" status, because doing so disrupts the schedules of Board members and staff. All awards submitted as "rush" must be accompanied by a written justification for late submission.